

VAOBA  
MINUTES OF REGULAR MONTHLY MEETING  
OF  
BOARD OF DIRECTORS

OCTOBER 23, 2005

The monthly meeting of the Board of Directors of VAOBA was held on Sunday, October 23rd, at 1:00 pm in Marshall at Heartline Alpaca Farm.

In attendance (representing 7 votes) were: Glenda Hertless, Mike Hertless, Ken Chapman, Ginny Chapman, Sue Hammer, Judy Howe, David Smith, Mary Halsted, Sue Ives, Hank Boyd, Geoff and Pam Whiting. Guests in attendance as advisors were: Barbara and Ernest Kellogg of Double "O" Good Alpacas, accompanied by Kristin Perper of Amore Alpaca Breeding Co. Directors not in attendance (representing 3 votes) were: Robin Hall, Jeanne Pelletier and Teri Phipps.

From 1:00 pm to 2:00 pm was a meet and greet.

I. The President, Glenda Hertless, called the meeting to order at 2:00 pm and presided; Sue Ives, Secretary, recorded the minutes.

II. Approval of Minutes

Directors having reviewed the minutes of the September 18th monthly board meeting, upon motion duly made, seconded and carried, the Minutes were approved.

III. Treasurers Report

All signatories are now on the checking account. Following the Blue Ridge Classic there will be a complete report.

IV. Short Term Deadline Business

Discussion revolved around the Blue Ridge Classic and VAOBA membership booth for the show. It was decided to purchase sheets to be used as table covers; more raffle tickets and rulers for checking fleece length at compliance checking and for the Ring Stewards. Action: Sue Ives will shop for those items when purchasing the snacks etc. for the hospitality table.

There will be (at least) two tables for the raffle items and silent auction sheets. There will be the hospitality table and a table for membership that will have the display board map of the member farms, VAOBA Directories, membership applications and a sheet (to be created) with the benefits of being a VAOBA member outlined.

Sue Ives and Linda Polak will arrive at Nutmeg Farm by 10:00 am to set up the booth.

Discussion continued regarding the jobs that needed filling at the show. The BOD decided that Pam Oakley-Whiting would be the point person for the Compliance checkers. She will oversee the process. Check in will be organized to flow smoothly with health certificates and ARI certificates checked, pen assignments given, microchip numbers verified. Alpacas will be color checked and then brought to their pens.

Handouts were given to the Ring Stewards regarding that job as well as Gate Steward instructions.

It was noted that we were still in need of an announcer and that we also needed ribbon runners.

All understand and agree that we will fill in and relieve each other as needed as well as man the membership booth.

JoAnn Wood who is in charge of the Silent Auction submitted the list of Silent Auction items with her recommendations for starting bids. The board approved and further decided what the bid increments would be. Information was then passed on to JoAnn after the meeting. Kathy Schwartz who is in charge of the raffle was notified that the tickets would be sold for 1.00 per ticket.

The drawing will be held on Saturday evening at the banquet. It was decided that since it is run that way at the VA Vlassic and that Paige had already made mention of it being held then that it would be best not moved.

#### V. Old Business

a. Strategic Business Plan was present by Geoff Whiting. Geoff requested input from the board within the next couple of weeks so that he can go on and prepare the framework for Judy Howe and David Smith to come up with a business plan.

b. Membership Committee Report: Prior to leaving the meeting early due to business, Hank Boyd relayed that we have two more new associate members and one farm member.

c. Nominations Committee Report: Ken Chapman went over the outline prepared for the timing and responsibilities of the nominating committee. Ken informed us of the actions needed and will get together with Linda Polak to draft proposed bylaw amendments required to implement the actions. Discussion was extensive incorporating thoughts on staggered board terms; past president positions and president elect positions. It was decided to prepare a ballot for mailing out on or about December 15, 2005.

d. Marketing Committee Report: Judy Howe, chair had no report as this committee has been put on hold in order to get the business plan in place.

e. Education Committee Report: Pam Oakley-Whiting reported that Jerry Forstner has agreed to give a seminar to VAOBA members free of charge. His travel and accommodations will be covered. This seminar will be available to the membership at no charge to the members and will be held in the beginning of March- location and exact date to be announced.

A mock up of a booklet with information prepared by the Camelid Working group was shown with the suggestion of VAOBA having it printed up for members to purchase (only to cover the cost of printing) for use as hand outs for farms visits and the like. No decision was made on this project.

Discussion also was held on the different possibilities of Veterinarians who would be good for seminars.

f. Show Committee Report: presented within the Blue Ridge Classic segment

g. Fiber Committee Report: none

Other: Revisit vet "sponsorship". Short discussion ending with including a bylaw amendment in the Dec 15th ballot to create a Vet Membership which will not be a paid or voting membership.

Website: Short discussion regarding the need and speed of which a web site is needed. To be carried on to next meeting.

VI. New Business

Budget: carried forward to November meeting

Additional bylaw change: Board of Director members are required to attend fifty percent (50%), over a period of six months, of all board meetings or will be removed from the board. {This to be included on the December 15th ballot}.

Membership meetings: Suggestion made that we have quarterly membership meetings in different areas of the state. Current suggestion is to have a January meeting in the Lynchburg area at the restaurant owned by Harry Leist.

Next meeting of the board to be held on November 13, 12:00 pm at the Ladysmith Rescue Squad. We will invite Paige McGrath to the meeting at which time we will see what worked and what didn't on the show as well as announce the proceeds from the raffle and silent auction. This will be first on the agenda with the regular board meeting following.

VII. Adjournment

There being no further business to come before the meeting, upon motion duly made, seconded and carried, the October meeting of the Board of Directors of VAOBA was adjourned.

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Sue Ives  
Secretary